



Date \_\_\_\_\_

**City of Dallas Animal Services Volunteer Application**  
1818 N. Westmoreland Road • Dallas, Texas 75212 • 214-671-8246

Name _____			
Last	First	M	Date of Birth
Address _____			
Street	City	State	Zip
Telephone _____		Telephone _____	
Home		Other	
Drivers license number _____		State issued _____	

Position/ Title \_\_\_\_\_ Duties include \_\_\_\_\_

Check last grade of school completed 1 2 3 4 5 6 7 8 9 10 11 12

Diploma  GED  List any degrees \_\_\_\_\_

Special interests, skills, or hobbies \_\_\_\_\_

Have you ever volunteered before? \_\_\_\_\_ If so, where and for how long? \_\_\_\_\_

Please list any special talents \_\_\_\_\_

How did you hear about Animal Services?

Adopter \_\_\_\_\_ Internet \_\_\_\_\_ Friend \_\_\_\_\_ Advertising \_\_\_\_\_ Other: \_\_\_\_\_

**Animal-Related Training**

Behaviorist \_\_\_\_\_ Grooming \_\_\_\_\_ Trainer \_\_\_\_\_ Vet \_\_\_\_\_ Vet Tech \_\_\_\_\_

Do you know a Dallas Animal Services Employee/volunteer?  yes  no

If yes, who is it and what is your relationship with this person? \_\_\_\_\_

**Areas of Interest**

Adoptions_____	Education_____	Cats only_____
Publicity Events_____	Dogs only_____	Designs/ Publication_____
Off-site adoptions_____	Photography_____	

Indicate any language (other than English) you can speak or write: \_\_\_\_\_

Have you ever been accused or convicted of a felony or a misdemeanor other than minor traffic violations? (Drunk, reckless, or hit-and-run driving are not minor violations.)  yes  no

Have you ever been on probation?  yes  no

Emergency contact \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone numbers \_\_\_\_\_  
home number other

List two references.

1. \_\_\_\_\_
2. \_\_\_\_\_

**I AM AVAILABLE FOR VOLUNTEER SERVICE**  
*Check all times that apply*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10-12 Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12-4 Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10-3:30 Saturday/Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I have volunteered my services to the Dallas Animal Services and Adoption Center (DAS). I hereby release Dallas Animal Services/ the City of Dallas and its officers, directors, employees, advisors, agents, patrons, and volunteers from any liability for any loss, cost, or damage to me or my property arising out of or in connection with my activities and/ or time spent at DAS or in connection with any other volunteer work.

Please read the following statement, and sign on the Volunteer Signature line.

As a volunteer for Dallas Animal Services, I agree to:

- be prompt and reliable in reporting for my scheduled work period and to provide DAS with the accurate record of my hours worked by signing in and out on the Volunteer Hours sheet;
- notify my assigned supervisor if I am unable to report to work as scheduled;
- dress appropriately for my assignment, remembering that even though I am a volunteer, I represent DAS;
- respect DAS patrons by being friendly and cooperative with them and to guide them to a staff member if necessary;
- respect the function of DAS staff and to contribute to maintaining a smooth working relationship between myself and the staff;
- carry out my assignments in good spirit and to seek the assistance of my supervisor or another staff person whenever I have a question or have completed a project;
- exercise caution when acting on behalf of DAS in any situation and to protect the confidentiality of all information relating to Animal Services;
- accept the right of DAS to dismiss me for poor performance of my duties or for poor attendance;
- do my work in accordance with the same standards as permanent City of Dallas employees.
- maintain an attitude of open-mindedness, to be receptive to training and to uphold a professional attitude. I believe that I have an obligation to my work, to those who direct it, to my colleagues, to those for whom it is done and to the public.

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Volunteer signature

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Date

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Witness signature

*Thank you for volunteering at the Dallas Animal Services and Adoption Center*



#### IV. Preferred Medical Facility

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### V. STATEMENT OF UNDERSTANDING, AUTHORIZATION, RELEASE AND INDEMNITY

I, undersigned ("Volunteer"), am over 18 years of age and fully competent to make this Statement of Understanding, Authorization, Release and Indemnity ("Statement") which I have read and understand. I understand the information I have provided may be verified and permit Dallas Animal Services to inquire of others concerning my suitability as a volunteer. In the course of volunteering, I may deal with confidential information and acknowledge that I am bound by local, state and federal to maintain the confidentiality of any information that I may obtain and that I am subject to penalties for failure to follow the provisions of these various laws. The relationship between Dallas Animal Services City of Dallas Volunteer Program and me is an "at will" arrangement and may be terminated at any time, without cause by either Dallas Animal Services or me. I understand that I cannot serve as a volunteer until this Statement has been signed and that as a participant in Animal Services Volunteer Program, my status with respect to the City of Dallas is that of a volunteer only, and that I am not entitled to any compensation for performance of duties as a volunteer, that I am not entitled to any city employee benefits, of any kind or character, and that I am not covered by any Worker's Compensation program.

In the return for the opportunity to serve as a volunteer with Dallas Animal Services, I hereby forever release, acquit and discharge Dallas Animal Services and the City of Dallas and each of its officers, directors, trustees, agents, employees, representatives, affiliates, successors and assigns (collectively the "Released and Indemnified Parties") from any and all claims, demands and causes of action of any and every kind or nature, including those caused in whole or in part by the negligence of any of the Released and Indemnified Parties, which I may now or in the future have against any or all of the Released and Indemnified Parties and that arise in whole or in part as a result of my involvement with Dallas Animal Services. I also understand and agree that Dallas Animal Services and the City of Dallas assume no liability for accidents or acts of negligence or gross negligence by anyone, including the Releases and Indemnified Parties.

I further agree to fully indemnify and defend any of the Released and Indemnified Parties against any and all claims, demand or causes of any and every kind or nature (including attorney's fees and other defense costs) , including those caused in whole or in part by the negligence of any and all of the Released and Indemnified Parties, which directly or indirectly relate to personal injuries or property damages sustained by me and that arise in whole or in part as a result in my involvement with Dallas Animal Services Volunteer Program. If any provision of this Statement is determined to be unenforceable, all other provisions shall remain in full force and effect. The undersigned states that all the information contained in this application is true and correct and that there are no material omissions of fact concerning the information herein.

#### VI. Statement Authorizing Medical Treatment

In the case of medical emergency, the undersigned authorizes City of Dallas Animal Services Program, to provide such Medical assistance as they determine to be necessary.

If the volunteer named above is younger than 18 years of age, the undersigned authorizes Dallas Animal Services acting through the adult on its staff who has actual care control of the child to consent to medical, dental, and surgical treatment of the child when the undersigned cannot be contacted. The undersigned represents Dallas Animal Services that he or she is the child's parent and either(i) is not divorced from the other parent, or(ii) is divorced from the other parent, but has been authorized by a written court order to give consent to medical, dental, and surgical treatment of the child. The undersigned will indemnify and hold the Released and Indemnified Parties harmless if he or she is not empowered by law to give this consent.

The undersigned authorizes any licensed physician and/ or medical facility to provide any medical, dental, and surgical care and/ or hospitalization for the child, including anesthetic, which they determine necessary or advisable, pending receipt of a special consent form from the undersigned.

No person can be accepted for participation at Dallas Animal Services until the form has been completed. If the person is of legal age (18), he/she may complete the form. If the person is not of legal age (18), the form must be completed by the parent or guardian. Volunteer activities will be supervised and although every effort will be made to avoid any accident, **NO LIABILITY** can be accepted by any of the organizations concerned, including Dallas Animal Services and the City of Dallas.

AGREED:

DATE:

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Signature of Volunteer

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Signature of Parent or Guardian (if applicable)